



**DEMOCRATIC AND ELECTORAL SERVICES**

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Dear Councillor

**SUSTAINABLE DEVELOPMENT POLICY ADVISORY GROUP**

The next meeting of the Sustainable Development Policy Advisory Group will be held as follows:

DATE:            **THURSDAY, 10TH MARCH, 2016**  
TIME:            **6.00 PM**  
VENUE:           **ROOM 5, CAPSWOOD, OXFORD ROAD, DENHAM**

**Please note that this meeting is not open to the public**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

**Director of Resources**

To: The Sustainable Development Policy Advisory Group

Mr Naylor  
Mrs Gibbs  
Mrs Lowen-Cooper  
Mr Samson  
Mr Vincent





## Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## A G E N D A

- |  | (Pages)   |
|--|-----------|
| 1. <b>Apologies for absence</b>  |           |
| 2. <b>Minutes</b>  |           |
| To receive the minutes of the meeting of the PAG held on 26 November 2015  | (1 - 2)   |
| 3. <b>Report from Members</b>  |           |
| To consider any reports/updates from the Portfolio Holder or Members on Outside Bodies.  |           |
| 4. <b>Current Issues</b>   |           |
| The Portfolio Holder and Head of Service to update Members on Part 1 current issues relating to the PAG and to receive feedback from Members (if any). |           |
| 5. <b>Reports Likely to Lead to Portfolio Holder making a Decision in Accordance with the Scheme of Delegations to Cabinet Members</b>                 |           |
| 6. <b>Builders Partnership Scheme Report</b>   |           |
| To consider report of the Interim Director of Services.  | (3 - 6)   |
| <i>Appendix A</i>  | (7 - 10)  |
| <i>Appendix B</i>  | (11 - 12) |
| 7. <b>Guidance Note on Basement Developments</b>   |           |
| To consider report of the Interim Director of Services.  | (13 - 14) |
| <i>Appendix</i>  | (15 - 16) |
| 8. <b>Reports Likely to Lead to Portfolio Holder Making a Recommendation to Cabinet</b>  |           |
| 9. <b>Reports for Noting</b>   |           |
| 10. <b>Building Control Update</b>   |           |
| To consider report of the Interim Director of Services.  | (17 - 20) |
| 11. <b>Joint CDC/SBDC Local Plan Update</b>  |           |
| To receive an oral update.   |           |
| 12. <b>Any other business</b>  |           |

Any other business which the Portfolio Holder considers is urgent.

13. **Exempt Information**

“That under Section 100(A)(4) of the Local Government Act 1972 following item of business is not for publication to the press or public on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.”

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14. **Current Issues (Part II)**

The Portfolio Holder and Head of Service to update Members on update Part II current issues relating to the PAG and to receive feedback from Members (if any).

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15. **HS2**

To consider report of the Chief Executive.

**(To Follow)**

The next meeting is due to take place on 9 June 2016